

# Youth Concern Reporting Form

Confidential  
To Be Completed By Reporting Party

## A. Reporting Party

Name  Title  Date   
Phone  Email

## B. Report Sent To

Police Department     Child Protective Services  
Official Contacted  Phone  Time Contacted

## C. Involved Parties

Student Name  Present Location of Student   
Parent/Caretaker 1  Parent/Caretaker 2   
Parent/Caretaker 1 address   
Parent/Caretaker 2 address

## D. Disclosure Information

- If necessary, attach additional information to this form and check here
1. Date/Time of Disclosure  Place of Incident   
2. School/Teacher/Grade   
3. Type of suspected sbuse (Check all that are relevant)  
 Physical     Sexual     Emotional     Neglect
4. Narrative description. Summarize what the abused child or person accompanying the child said happened.
5. Explain known history of similar incident(s) for this child.
- CPS Case Number #